

AVIATION SAFETY INSPECTOR FG-1825-09/11/12 Supplemental Qualifications Statement

Instructions

Type or print clearly in black ink. Complete all blocks that apply to you. If you are applying for multiple Aviation Safety Inspector options, you only need to submit this form once.

Information on this statement must be consistent with what you claim on your other application forms. Inconsistencies could impact your opportunities for employment.

Do not submit a resume; SF-171, Application for Federal Employment; or OF-612, Optional Application for Federal Employment, in lieu of completing this form. We suggest that you keep a copy of this form for your records.

Education: List the name and location of all colleges or universities attended. Only show credit hours successfully completed and indicate whether they are semester or quarter hours. Only show degrees actually earned. Examples of types of degrees include: AA, BA, BS, MS or PhD. Show the year the degree was earned and your major field of study for each degree.

References: List 3 people who are familiar with your qualifications and fitness for an ASI position who are not related to you and who are not supervisors listed in Aviation Employment History.

Signature : Sign and date the form after reading the certification in the signature block.

Aviation Employment History: List all of your aviation-related work experience in chronological order, starting with your most recent position/experience in the first

block. If you need additional space use the attached continuation sheet. See the sample at the bottom of this page.

- May we contact your current employer? Indicate whether your current employer may be contacted regarding this application for employment.
- Type of Operation: Use the Type of Operation codes listed in the instructions in the front of the question booklet(s). Explain "other" in this block. Show all types of operations that you have claimed on your other application forms for each position.
- Dates of Employment: List the month and year you began and left each position.
- Position & Location: Any position which you have claimed on your other application forms must be listed, along with your duty location. List each position held in a separate block and use position titles that correspond to those in the question booklet(s) if possible. If you worked part-time, show average hours worked per week. If you held a position which concurrently included more than one distinct function; e.g., lead mechanic and inspector, show each function as a separate position in a separate block and show the percentage of time spent on each function.
- Name & Mailing Address of Company: List the name and mailing address of your employer for each position.
- Name of Supervisor: List your first level supervisor and his or her current phone number.

- Make, Model and Series of Aircraft Flown or Maintained: List the make, model and series of each aircraft flown or maintained in each position. Series need not be included for aircraft that are 12,500 lbs. or less maximum certificated takeoff weight. If you overhauled propellers in a maintenance position, enter "prop overhaul" for that position. If you flew or maintained lighter-than-air aircraft, list make and model.

Privacy Act and Public Burden Statements

Public Law 104-50 allows the Federal Aviation Administration to rate applicants for employment. We need the information on this application to see how well your education and work skills qualify you for employment with the FAA. We also need information on matters such as citizenship and military service to see whether you are affected by laws we must follow in deciding whom the Federal government may employ.

Executive Order 9397 authorizes the solicitation of your Social Security Number (SSN) for use as an identifier in personnel records management to assure proper identification of applicants throughout the selection and employment process. The information we collect on this questionnaire, including your SSN, will be used for employment purposes, and it may also be used for statistical studies or computer matching with other government files. Furnishing your SSN or any of the other information requested in the vacancy announcement is voluntary; however, failure to provide this information will prevent the processing of your application and will prevent your consideration for employment. The nature of the information received is confidential, and authorized officials will handle it appropriately. This information becomes part of a Privacy Act System of Records as identified in 5CFR 552a, under OPM/GOVT-1: General Personnel Records.

We estimate it will take you 60 minutes or less to complete this form, including the time required to read the instructions, provide the requested information, and review your responses. Send comments regarding this estimate or any other aspect of the collection of information, including suggestions for reducing the burden, to the Federal Aviation Administration, Assistant Administrator for Human Resource Management, 800 Independence Avenue, SW, Washington, D.C. 20591.

Example for Aviation Employment History

Type of Operation	Dates of Employment From / To		Position & Location (City / State)	Name & Mailing Address of Company	Name of Supervisor & Current Telephone Number	Make, Model & Series of Aircraft Flown or Maintained
141A	5/96	present	Lead Mechanic (80%) Albuquerque, NM	Hot Air Flight Trng & Prop Specialists Inc. 34 Propane Ave. Albuquerque, NM 87106	Clauddia Jones (505) 555-1212	Raven RX-7, RX-8 Cessna 182
145A	5/96	present	Inspector (20%) Albuquerque, NM	Same	Abe McCauley (505) 555-0320	Prop Overhaul



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Name (First, MI, Last)					Social Security Number	
EDUCATION						
Colleges and Universities	Location (City / State)	Total Credits Earned <small>Semester / Quarter</small>		Degree	Year Received	Major(s)
REFERENCES						
Name	Address	Telephone Number (Include Area Code)			Occupation	
SIGNATURE						
<p>You must sign this statement. Read the following carefully before you sign this application:</p> <p>➤ I understand that a false statement on any part of this application may be grounds for not hiring me or for firing me after I begin work. I also understand that I may be punished by fine or imprisonment for falsification of my employment application (18 USC 1001).</p> <p>➤ I certify that, to the best of my knowledge and belief, ALL of the information provided on this application is true, accurate, and complete, and that this application for employment with the Federal Aviation Administration is made in good faith .</p>						
Signature				Date Signed		

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Name (First, MI, Last)	Social Security Number
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Aviation Employment History

May we contact your current employer regarding your character, qualifications, and work record? NO ____ YES ____ _ A "NO" answer will not affect our review of your qualifications. If you answer "NO" and we need to contact your employer before we can offer you a job, we will contact you first. ***List your most recent position first.***

Type of Operation	Dates of Employment From / To	Position & Location (City / State)	Name & Mailing Address of Company	Name of Supervisor & Current Telephone Number	Make, Model & Series of Aircraft Flown or Maintained

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Name (First, MI, Last)	Social Security Number
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Aviation Employment History Continuation Sheet

Type of Operation	Dates of Employment From / To	Position & Location (City / State)	Name & Mailing Address of Company	Name of Supervisor & Current Telephone Number	Make, Model & Series of Aircraft Flown or Maintained